**Picture Make-Up & Retake Day Wednesday, October 7th, 2020 12:30-2:30pm in the Benson Auditorium**

See Student Picture Make-Up & Retake Schedule by student Last Name below

**Health and Safety Protocols**

First, if you answer YES to any of the questions below, STAY HOME!

❏ Do you have a fever (temperature over 100°F/chills) without having taken any fever reducing medications? ❏ Cough ❏ Sore throat ❏ Tiredness or fatigue\* in combination with one or more of the other systems ❏ Diarrhea ❏ Muscle/body aches ❏ Headache ❏ Shortness of breath ❏ New loss of taste or smell ❏ Have you, or anyone you have been in close contact with, been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19? ❏ Have you been asked to self-isolate or quarantine by a medical professional or a local public health official?

Second, during student registration we will strictly enforce the following Safety Protocols:

1. Students must follow all physical distancing of more than 6 feet apart.  No hand shaking or physical touching allowed.
2. A mask or face covering is required to enter the registration line and building.
3. Students must stand on social distancing floor markings and follow the traffic flow guiding arrows to maintain proper social distance protocol throughout the registration process until you exit the building.
4. Wear gloves (clear vinyl gloves will be provided as needed).
5. Hand Sanitizer stations will be available.
6. Throw all garbage into available bins.
7. Students are not allowed to congregate in groups while on PPS property.
8. Bathrooms will be available for use one student at a time.

Due to COVID-19 Pandemic Benson student picture make-up & retakes will be handled differently.

The main purpose is to ensure students have the opportunity to take student pictures and school photo ID/TriMet bus pass.

If you want to order photos for your students please visit the LifeTouch website. LifeTouch informed us that they will contact families with picture ordering information via email.

**Important Information Student Picture Make-Up & Retake Day**

This year students will take pictures in alphabetical order by student last name. Students will only be allowed to take pictures during their allotted day and time as indicated on the Benson Student Picture Make-Up & Retake Schedule listed below, No Exceptions! For Example: If your last name starts with the letter Aa-Dz you should arrive at 12:30 pm for pictures on Wednesday Oct. 7th, 2020.

**Benson Student Picture Make-Up & Retake Schedule**

**Aa-Dz  12:30-12:45 pm**

**Ea-Hz   12:45-1:00 pm**

**Ga-Jz    1:00-1:20 pm**

**Ka-Lz    1:20-1:40 pm**

**Ma-Pz   1:40-2:00 pm**

**Qa-Tz    2:00-2:15 pm**

**Uz-Zz    2:15-2:30 pm**