

Hello AP student and families.

Kudos to you for committing to the work and rigor of an AP course! In May, you have the opportunity to take the AP exam for your AP course subject and possibly earn college credit.

Register for the AP exams in four (4) steps. **Complete all steps** in order to take the AP exam.

Step 1 **Student:** If you haven't already, create your online student [MyAP account](#)

Step 2 **Student:** Join your AP teacher's online AP classroom.  
If you haven't already, you will receive instructions from your AP teacher to "join" their online classroom through your MyAP account.

Step 3 **Family:** Choose **A** or **B** for AP exam payment:

A. [Make the \\$70 exam payment.](#)

-or-

B. [Apply for a fee reduction or fee waiver.](#) **Cost is not a barrier to taking an AP exam.** Those applying for fee *reductions* will receive an email with the next steps to complete exam payment.

Step 4 **Student:** Add the AP exam to your MyAP account  
You will receive instructions from your AP teacher to add the AP exam to your MyAP account. Be sure to complete Step 2 **first** or you will be charge an additional \$40 fee!

### Important!

- Complete Step 4 AFTER step 2 to avoid incurring an additional \$40 fee.
- Complete ALL four steps by March 2 to be able to take the AP exam(s).
- If a student later chooses to cancel their AP exam, all exam fees will be refunded.
- Family: Please remind your student to complete the registration steps in the order indicated to avoid incurring additional fees and to be able to take the AP exam(s).

### IMPORTANT dates:

- January 18 [APTS](#) payment site open
- March 2 Deadline to apply for [financial assistance](#)
- March 2 Deadline to make \$70 exam payment at [APTSusa.com/pps](#)
- March 2 Deadline to inform the AP office (below) of intent to cancel exam

### For more information:

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- website - [pps.net/aptesting](http://pps.net/aptesting)